

**Ancillary Unit Annual Review**  
**Reporting Period: 2021-22 AY**

Deadline for submission to Reporting Administrator: October 30

**This report is required by FAM 105.4 – POLICY GUIDELINES FOR THE FORMATION  
AND REVIEW OF CSUSB ANCILLARY UNITS**

**Basic Information**

Ancillary Unit's name	William and Barbara Leonard Transportation Center
Director(s)	Kimberly Collins, Executive Director; Yunfei Hou, Associate Director
Administrator to whom the unit reports ("Reporting Administrator")	Dr. Tomás Gomez-Arias, Dean, The Jack H. Brown College of Business and Public Administration
Purpose and goals of the Ancillary Unit (from the original proposal or updated operating documents)	Research, Education, Community Engagement, and Operations.

**Advisory Board**

<p>Please list your current Advisory Board, their positions outside the Advisory Board, and their roles on the Advisory Board (if applicable)</p>	<p>Community Representatives  Garry Cohoe, Council Chair -- Senior Vice President, Advanced Civil Technologies  Kome Ajise -- Executive Director, SCAG  Erin Rogers -- CEO, OmniTrans  Doran J. Barnes -- Executive Director, Foothill Transit  Josh Landis -- Planning Manager, Foothill Transit  Christopher Gray -- Director of Transportation, Western Riverside Council of Governments  Michael Beauchamp -- District Director, Caltrans District 8  Ray Desselle -- Deputy District Director of Planning, Caltrans District 8  Mike Burrows -- Executive Director, San Bernardino Airport Authority  Paul Granillo -- President and CEO, Inland Empire Economic Partnership  Carrie Gilbreth -- Senior Partner, Westbound Communications  Matthew Barth, Ph.D. -- Professor of Electrical and Computer Engineering Director, UCR  Steve PonTell --President and Chief Executive Officer, National Core</p> <p>CSUSB Representatives  Tomás Gomez-Arias, Ph.D. -- Dean of the Jack H. Brown College of Business and Public Administration  Kimberly Collins, Ph.D. -- LTC Executive Director and Professor of Public Administration, CSUSB  Yunfei Hou, Ph.D. -- LTC Associate Director and Assistant Professor Computer Science &amp; Engineering, CSUSB  Frank Lin, Ph.D. -- Professor, Information and Decision Sciences, CSUSB</p> <p>Family Representatives  Liza Wilson -- Leonard Family Representative  William "Bill" R. Leonard-- Leonard Family representative, Capitol Commission volunteer, State Legislator 1978-2002, Board of Equalization 2003-2010, Secretary of State and Consumer Services 2010</p>
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### Ancillary Unit Activity

Please summarize the top three (3) accomplishments of your Ancillary Unit (AU) during this reporting period. This should highlight the substantive activities that support and advance the purpose/goals of the AU, and the relationship between the activities and the purpose/goals.

Please highlight the most significant activities of the AU that engage the community or other entities on campus, if any.

Substantive Activities undertaken by the AU during reporting period

Activity (please describe)	Funds spent	Goal advanced (and extent)
Community Education: Primary activity is the LTC Regional Mobility Dialogue Series. The Dialogue series is an educational and interactive discussion bringing together community members with field experts on new innovation and best	\$25,000	Over 300 people attended the events during the year and 21 statewide experts/6 students presented their work.
Mobility Research Programs: Activities include the Student Research Challenge; Faculty and student research presentations; Summer student fellowships in data science; Publications and conference papers.	\$140,000	6 conference presentations and papers; 4 community presentations; 9 students and 6 faculty engaged in research program.
Education Programs: Activities include the Pathway to Logistics; Data Science Pathway Fellowship; Community engagement	\$125,000	160 high school students engaged in on-campus events; 5 CSUSB and UCR students engaged in education activities; 2 community based presentations.

**Describe planned activities for the current academic year and how each of them will advance the purpose/goals of the AU.**

Planned Activity	Connection to Purpose
Community Education: Regional Transportation Mobility Dialogue Series	Community engagement and outreach. Additionally funds are raised for the LTC through sponsorships by the business community and regional governing agencies.
Research Programs: Student Research Challenge; Internal and Special Project Research; Computer Science MS Projects	The primary research agenda of the LTC is mobility, sustainability, social equity and big data. These topics are analyzed from a variety of perspectives and methodologies. We are engaging with faculty and students from across the region to develop a research program
Educational Program: Data Science Pathway; Transportation Pathway; Transportation Leadership Academy; Computer Science Student	Educational programming to introduce high school students to the field of transportation; educate regional leaders on the new advancements in transportation; teach and provide university students to fields in the transportation sector.
Operations: Advisory Council engagement; Grant Writing	Our Advisory Council members support the center with fundraising, sponsorships, and community outreach. Additionally, we are writing a number of grants to further support all of the Center's activities.

Complete the Annual Use of Funds form

	Year 1		Year 2		Year 3	
	Internal	External	Internal	External	Internal	External
Salaries	\$ 48,400	\$ 283,700	\$ 42000	\$ 30000	\$	\$
Assigned Time	\$ 24,00	\$ 4067	\$ 24000	\$	\$	\$
Travel	\$	\$ 3000	\$	\$ 20000	\$	\$
Supplies	\$	\$	\$	\$	\$	\$
Contractual	\$	\$	\$	\$	\$	\$
Other*	\$	\$ 5685	\$	\$ 17500	\$	\$
<b>TOTAL</b>	\$ 72400	\$ 296452	\$ 66000	\$ 337500	\$	\$

**\*Other** can include items such as: *External Contracts, Grants, Sponsorships, Marketing and Outreach, Communications, Data Processing, Facilitates Operation, Printing, Postage*

**Certification**

Kimberly Collins

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**Director Name**

\_\_\_\_\_

**Co-Director Name**

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**Co-Director Name**

  
Kimberly Collins (Oct 30, 2022 13:00 PDT)

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**Director Signature**

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**Co-Director Signature**

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**Co-Director Signature**

<b>Unit Reporting Person recommendation</b>	
Name and title: Tomas Gomez-Arias, Dean, JHBC	
Recommendation:	Active
<p>Recommendations and comments including the criteria and data reviewed. Please attach additional page(s) as necessary.</p> <p>The Leonard Transportation Center has developed an exceptional portfolio of educational, research and outreach programs related to mobility. Going forward, it should develop its portfolio related to logistics in cooperation with the relevant CSUSB departments and external stakeholders.</p>	
 <hr style="width: 25%; margin-left: 0;"/>	<p style="text-align: center;">Nov 18, 2022</p> <hr style="width: 25%; margin-left: auto; margin-right: 0;"/>
<b>Unit Reporting Person Signature</b>	<b>Date</b>